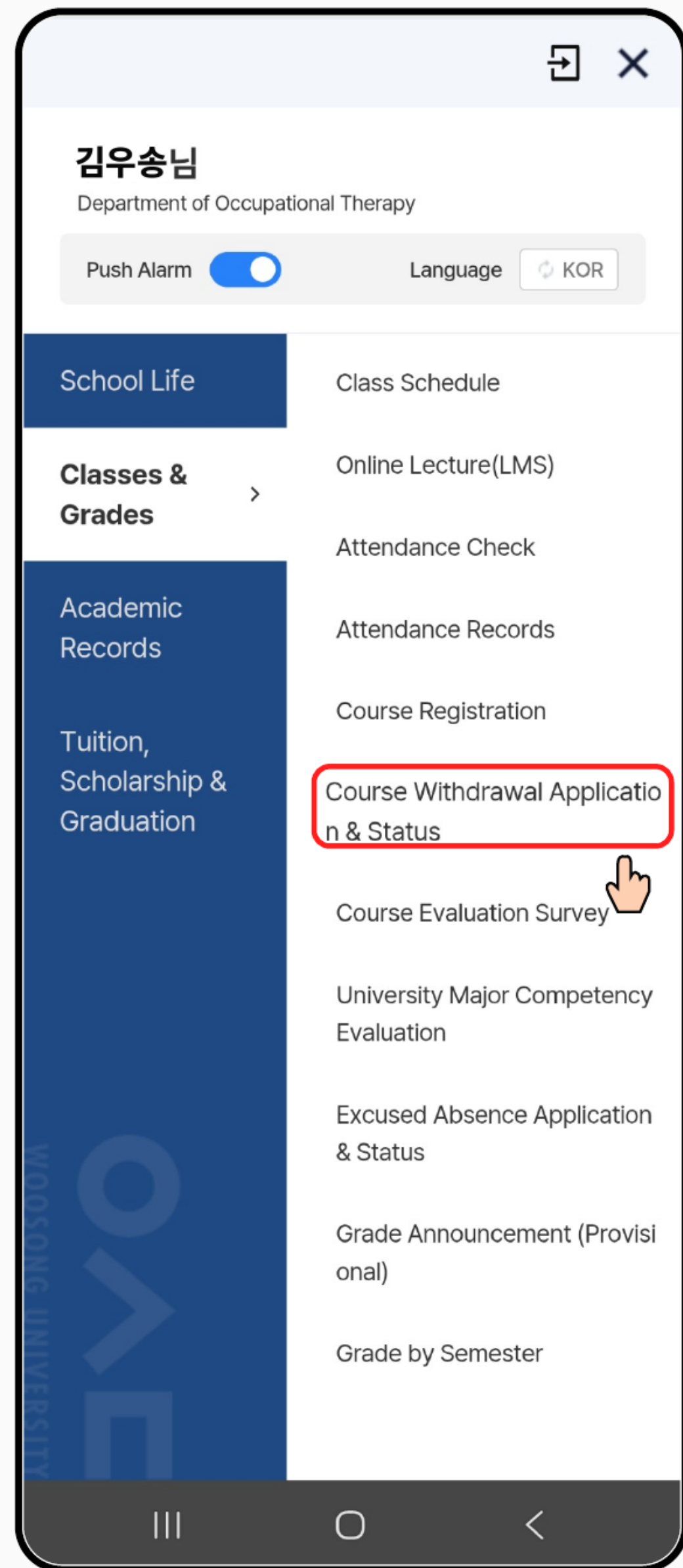
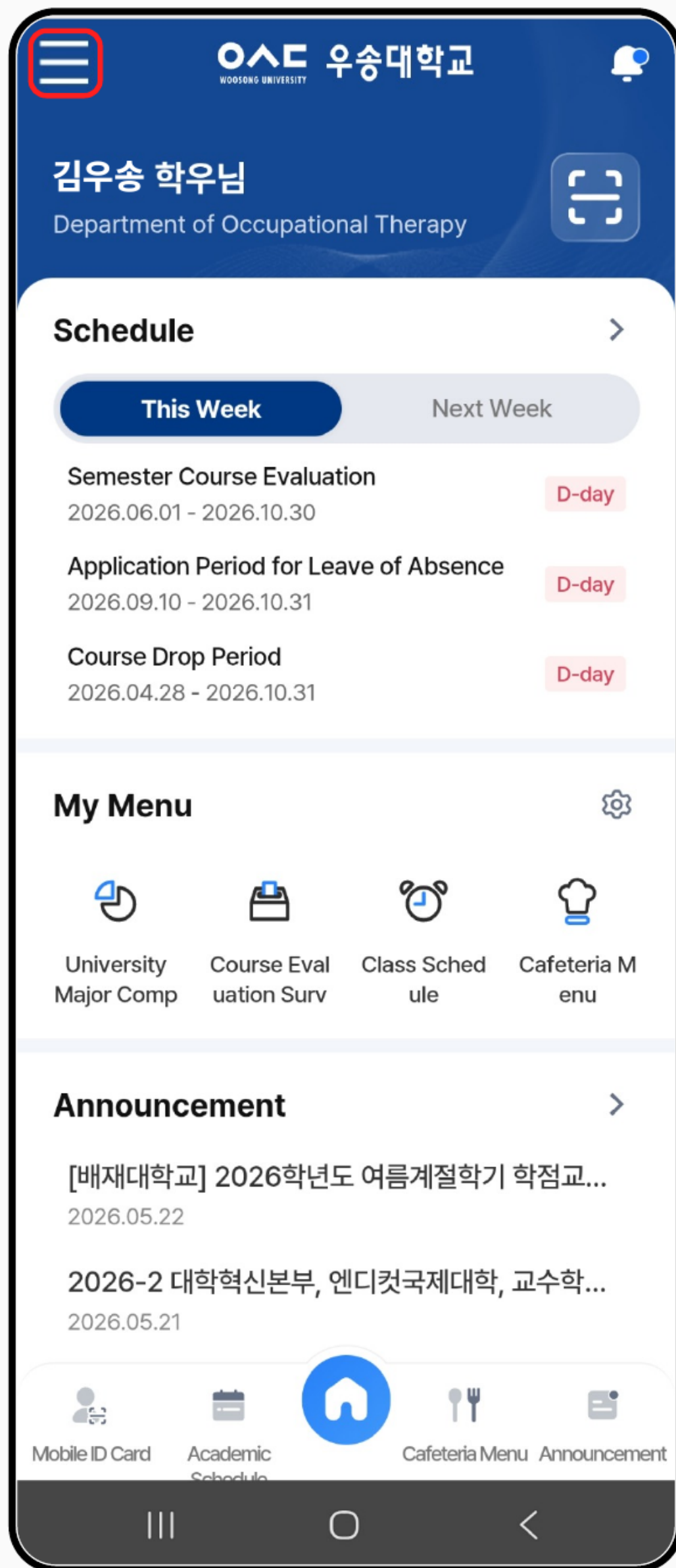


Course Withdrawal



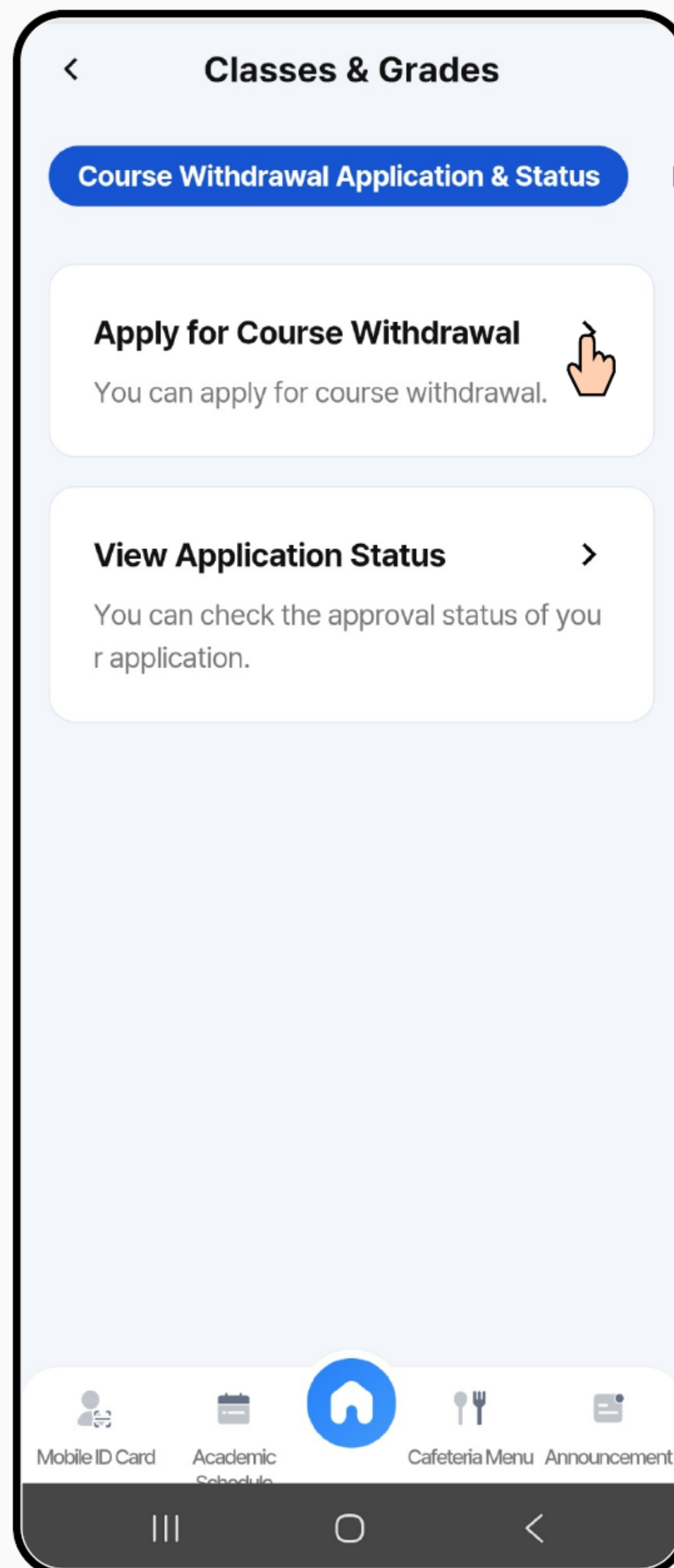
STEP1 · Open the Application Screen

Open the top-left **menu** and go to **Classes & Grades**.
Select **Course Withdrawal Application & Status**.



STEP2 · Apply for Course Withdrawal

Select **Apply for Course Withdrawal**.



STEP3 · Read the Withdrawal Notice

Read the notice and select the **acknowledgement checkbox**.

Then select **Next**.

<

Classes & Grades

1/3

2026Year 1Semester Course Withdrawal Guide

⚠

Course withdrawal is not course cancellation or course change; it is a procedure that forfeits the credits and the tuition paid for that course.

i

Course Withdrawal Period 2026.04.28.(Tue) 09:00 ~ 10.31.(Sat) 18:00

2026 First Semester Course Withdrawal Notice

The course withdrawal period for the first semester of 2026 is provided below. Students wishing to withdraw their first-semester courses are requested to complete their withdrawal applications within the designated period.
Course withdrawal is only possible with the approval of the course instructor and the department chair, so please consult with the professor before submitting a withdrawal request.
* Withdrawal from a course is not a cancel

Next

Course change, it is a procedure that forfeits the credits and the tuition paid for that course.

i

Course Withdrawal Period 2026.04.28.(Tue) 09:00 ~ 10.31.(Sat) 18:00

e. Course withdrawal may affect scholarships and graduation, so please carefully review the relevant details and apply to avoid any disadvantages.
F. If you are absent for more than one-third of the total class hours due to non-participation in the 2026 freshman capacity-building (Sol-sup) program, your grade will be marked as F. Please check in advance to avoid any disadvantages.

* For further details regarding course withdrawal, please contact the department office of the offered program.

Woosong University
Office

☒

I have read and understood the forfeiture of credits and tuition and all the notices for course withdrawal.

Next

 **우송대학교**
WOOSONG UNIVERSITY

STEP4 · Select Courses to Withdraw

Select your courses and check the **credits remaining**.
Then select **Enter Reason for Withdrawal**.

<

Classes & Grades

2/3

2026Year 1Semester

Minimum CR
Ds
9

CRDs Before
14

CRDs After
9

Select Courses to Withdraw

Track

☒

Research Methods for Social Welfare
e
Department Department of Architectural Engineering
CRD 3
Retake - Professor

Courses in Business Admin.

☒

Occupational Therapy for Musculoskeletal Disorders theory and Practicum
Department Department of Occupational Therapy
CRD 2
Retake - Professor

Next

<

Classes & Grades

2/3

2026Year 1Semester

Minimum CR
Ds
9

CRDs Before
14

CRDs After
9

Please check the courses you selected.

Selected Courses
2

CRDs Before
14

CRDs After
9

Application Summary

Track Research Methods for Social Welfare
Courses in Business Admin.
Occupational Therapy for Musculoskeletal Disorders theory and Practicum

Enter Reason for Withdrawal

Back

STEP5 · Select the Withdrawal Reason

Select a **reason** for each course, then select **Next**.

< Classes & Grades

3/3

Select Reason for Withdrawal (1/2)

Track

Research Methods for Social Welfare

Department of Architectural Engineering ·
3CRD

Reason for Withdrawal

Please select a reason. ▾

Please select a reason for withdrawal.

Personal circumstance

Insufficient ability for taking course ✓

Error in the application for course

Lack of attendance days

Done

< Classes & Grades

3/3

Select Reason for Withdrawal (1/2)

Track

Research Methods for Social Welfare

Department of Architectural Engineering ·
3CRD

Reason for Withdrawal

Insufficient ability for taking course ▾

Next

STEP6 · Complete Your Withdrawal Application

Review the details and select **Apply for Course Withdrawal**.
Then **confirm** the request and the completion message.

< Classes & Grades 3/3

Review Withdrawal Application
Before applying, do a final check of the courses and the reason for withdrawal.

Selected Courses 2item(s)

Track

Research Methods for Social Welfare
Department of Architectural Engineering · 3CRD
Reason for Withdrawal
Insufficient ability for taking course

Courses in Business Admin.

Occupational Therapy for Musculoskeletal Disorders theory and Practicum
Department of Occupational Therapy · 2CRD
Reason for Withdrawal

⚠ Be sure to read the related announcements before applying for course withdrawal.

Apply for Course Withdrawal 1

Back

< Classes & Grades 3/3

Review Withdrawal Application
Before applying, do a final check of the courses and the reason for withdrawal.

Selected Courses 2item(s)

Track

Research Methods for Social Welfare
Department of Architectural Engineering

Courses in Business Admin.

Occupational Therapy for Musculoskeletal Disorders theory and Practicum
Department of Occupational Therapy · 2CRD
Reason for Withdrawal

⚠ Be sure to read the related announcements before applying for course withdrawal.

확인
Do you want to apply to withdraw from the courses above?
취소 2 확인

Apply for Course Withdrawal

Back

< Classes & Grades 3/3

Review Withdrawal Application
Before applying, do a final check of the courses and the reason for withdrawal.

Selected Courses 2item(s)

Track

Research Methods for Social Welfare
Department of Architectural Engineering

Courses in Business Admin.

Occupational Therapy for Musculoskeletal Disorders theory and Practicum
Department of Occupational Therapy · 2CRD
Reason for Withdrawal

⚠ Be sure to read the related announcements before applying for course withdrawal.

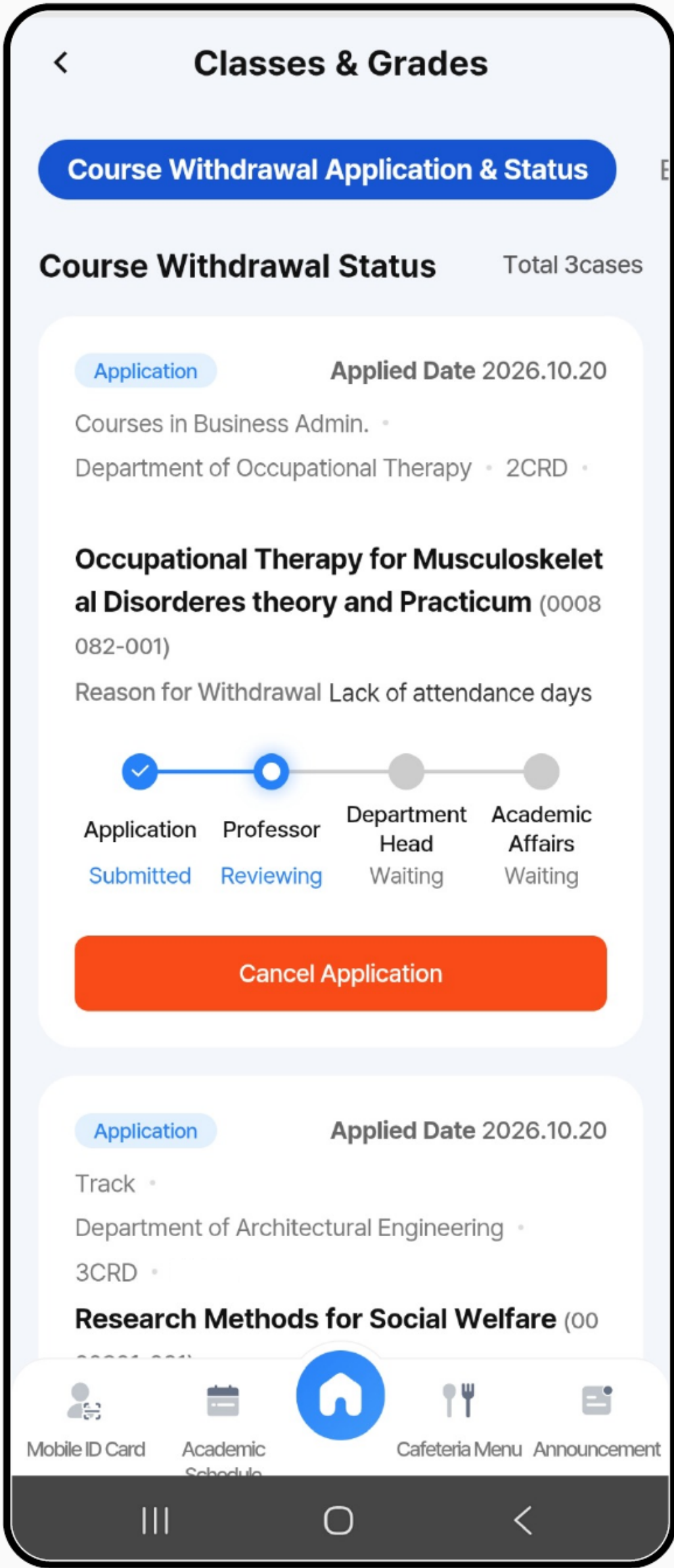
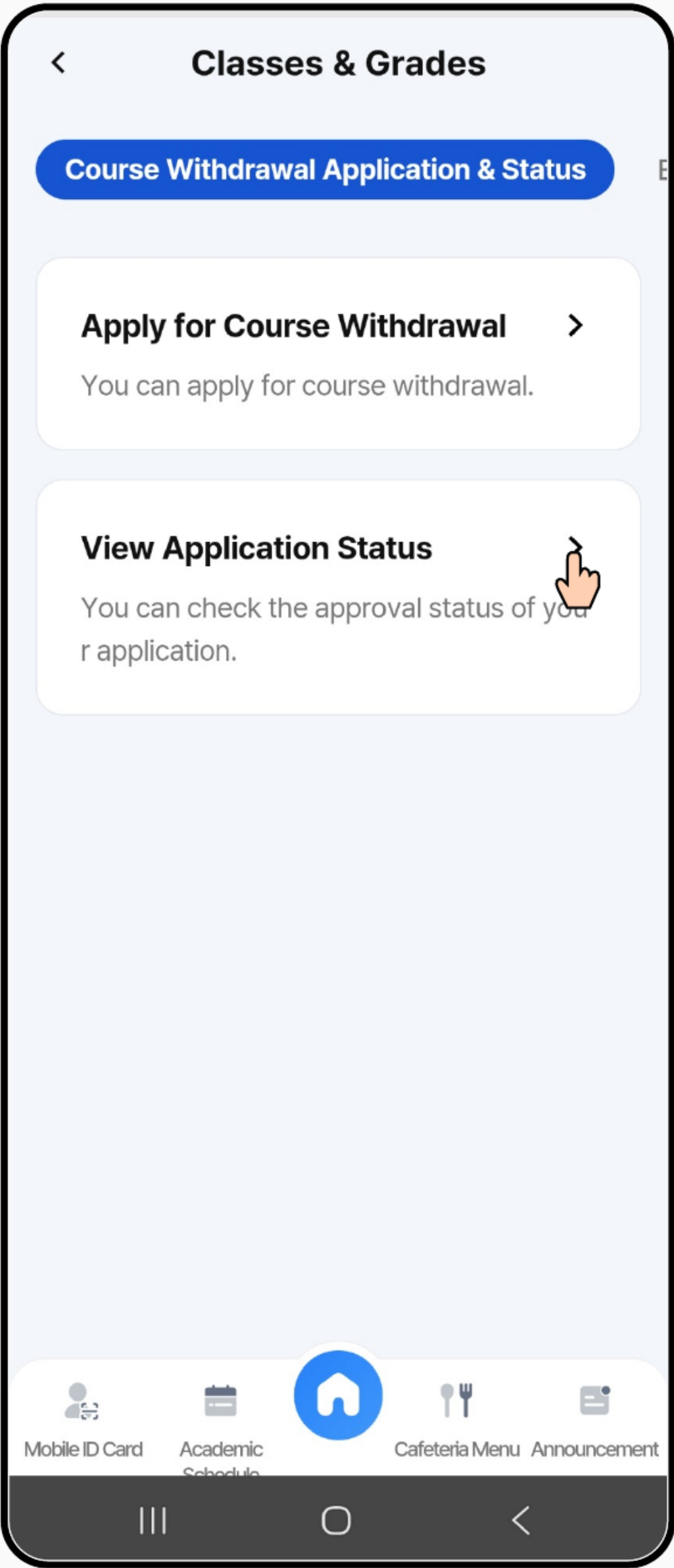
확인
Your application has been submitted
3 확인

Apply for Course Withdrawal

Back

STEP7 · Check Application Details and Progress

View your **application details** and track its **progress**.



STEP8 · Check Your Status on the Home Screen

You can also check your **application status** on the home screen.

