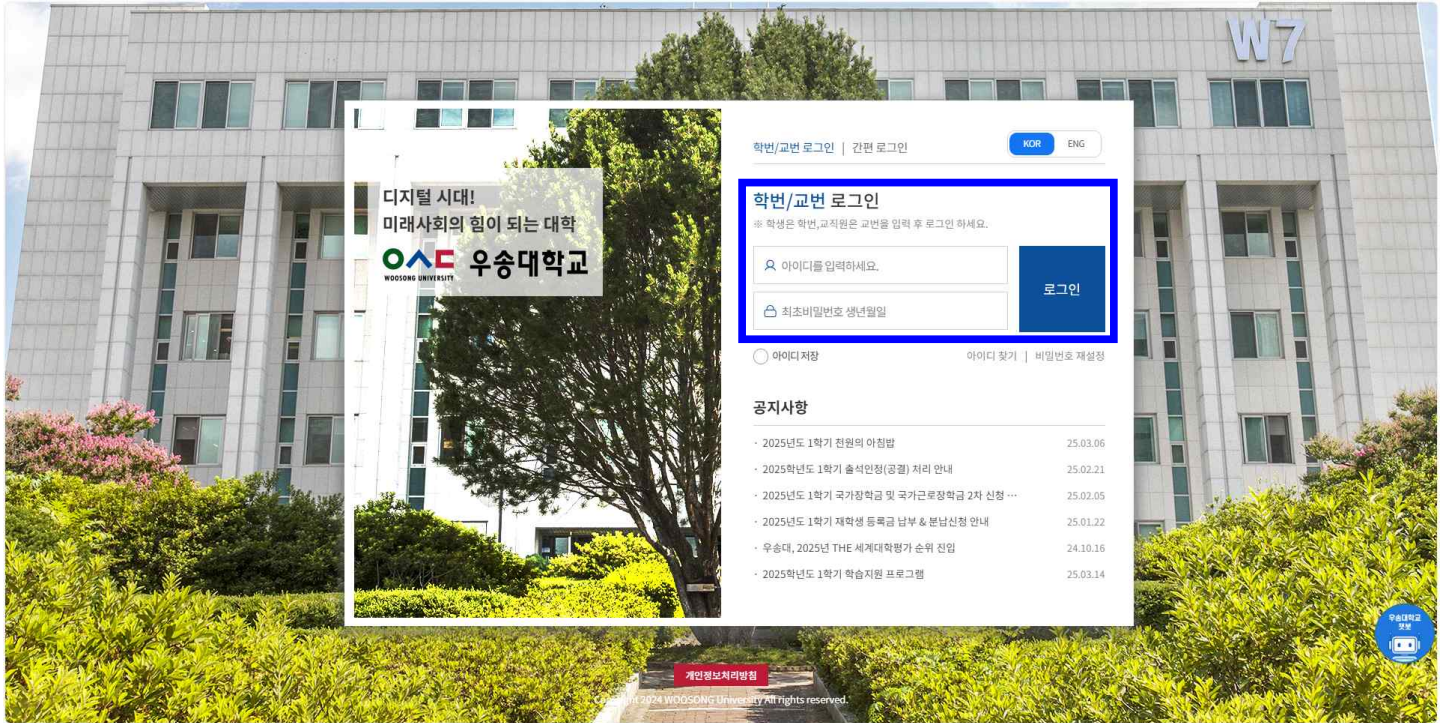


# WS인증 신청 매뉴얼

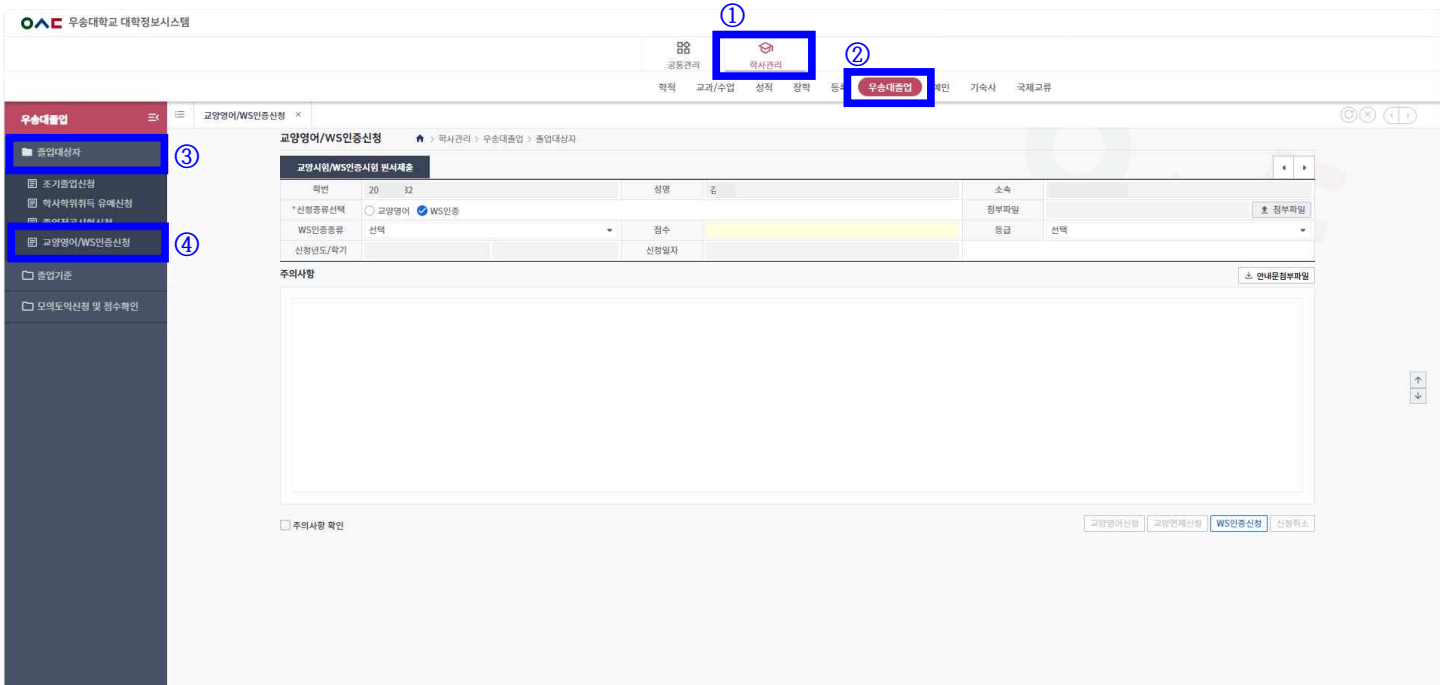
2025.03.31.

## ① 대학정보시스템 로그인(<https://wsinfo.wsu.ac.kr>)



## ② WS인증신청 화면 접속

→ 학사관리 ▶ 우송대졸업 ▶ 졸업대상자 ▶ 교양영어/WS인증신청



### ③ WS인증 내역 입력

→ WS인증종류 선택 : 희망하는 WS인증 시험종류를 선택합니다.

※ 2008학년도 이전 신입생은 교양영어를 신청합니다.

→ 서류첨부 : 성적표, 자격증 등 서류는 스캔본을 첨부하고 점수 또는 등급을 입력합니다.

→ 주의사항 확인 : '주의사항'의 내용을 확인하시고, '주의사항 확인'의 체크박스를 클릭합니다.

→ 신청완료 : 'WS인증신청' 버튼을 클릭하여 신청을 완료합니다.

The screenshot shows the '교양영어/WS인증신청' (General English/WS Certification Application) page. The form includes a table for applicant information and a section for '주의사항' (Terms and Conditions). Three blue boxes with circled numbers highlight key elements: 1. The 'WS인증종류' (WS Certification Type) dropdown menu, where 'WS인증' is selected. 2. The '주의사항 확인' (Check Terms and Conditions) checkbox, which is checked. 3. The 'WS인증신청' (Apply for WS Certification) button at the bottom right.

### ④ WS인증 신청 완료

This screenshot shows the same application page as above, but with a confirmation dialog box overlaid. The dialog box has a title '확인' (Check) and the text '졸업교영/WS인증 신청을 하시겠습니까?' (Do you want to apply for graduation general English/WS certification?). At the bottom of the dialog, there are two buttons: '예' (Yes) and '아니오' (No). The 'WS인증신청' button from the previous page is still visible at the bottom right.